



Alaska Earth Sciences, Inc.

Application for Employment

Equal Opportunity Employer Statement: Alaska Earth Sciences is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, age, disability, sex, marital status, changes in marital status, pregnancy or parenthood.

APPLICANT INFORMATION					
Name:	Last	First	Middle	Today's date:	
Address:	Street		City, State		Zip
Home Phone:	Cell Phone:		Email:		
Please list other names under which you have worked:					
How were you referred to us? <input type="checkbox"/> Agency <input type="checkbox"/> Website <input type="checkbox"/> Employee <input type="checkbox"/> Craigslist <input type="checkbox"/> Client <input type="checkbox"/> Other:					
Position(s) for which you are applying:					
Type of position desired:	<input type="checkbox"/> Temporary	<input type="checkbox"/> Part Time	Hours/Days Available:	Daytime <input type="checkbox"/> Yes <input type="checkbox"/> No	Overtime <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Permanent	<input type="checkbox"/> Full Time		Evenings <input type="checkbox"/> Yes <input type="checkbox"/> No	Weekends <input type="checkbox"/> Yes <input type="checkbox"/> No
Date available to start?					

EMPLOYMENT HISTORY	
List most recent positions first. Even if you have attached a resume, this section must be completed.	
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number	Reason for Leaving
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number	Reason for Leaving
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number	Reason for Leaving

EDUCATION INFORMATION		
High School:	Name	Circle years completed: 1 2 3 4 5 6 7 8 9 10 11 12
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
College / University:	Name	Years completed:
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Major and degree(s) earned	
Other Schools (vocational, post graduate)	Name	Years completed:
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Major and degree(s) earned	
Please document other experience, training, certifications, qualifications, or skills that may be applicable to a position with AES:		

BACKGROUND INFORMATION

Do you have any relatives currently employed by this company? Yes No If yes, who? _____
Relatives employed by the company do not exclude an applicant from employment, but is used to prevent placement which may create conflicts of interest.

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States within no more than three (3) days from your first day of employment?
 Yes No

Are you willing to submit to a pre-employment controlled substance test? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

An employment physical may be required. Would you submit to such a physical? Yes No

Note: AES complies with the ADA and will consider reasonable accommodation measures that may be necessary to eligible applicants/employees to perform essential functions. It is possible that a potential hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional to determine accommodation needs.

Have you ever been convicted of a felony? Yes No If yes, give dates and explanation: _____

Conviction does not automatically exclude you from consideration and you will be given the opportunity to explain any convictions.

PROFESSIONAL REFERENCES

List three references. Do not include names of relatives.

Name	Relationship
Address	Contact (phone or email)
Name	Relationship
Address	Contact (phone or email)
Name	Relationship
Address	Contact (phone or email)

ACKNOWLEDGEMENT

I understand that my employment with Alaska Earth Sciences is contingent upon satisfactory results of an investigation of my past employment, experience, education, criminal history, pre-employment drug screen, and other activities referred to in this application. I also understand that by signing this acknowledgment that I am consenting to all of the above pre-employment screening processes.

I understand that my employment with Alaska Earth Sciences is at will, which means that either I or AES can terminate the employment relationship at any time, with or without prior notice.

I CERTIFY THE FOREGOING IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT FALSIFICATION OF ANY INFORMATION PROVIDED IN THIS EMPLOYMENT APPLICATION IS GROUNDS FOR REJECTION OR IMMEDIATE DISMISSAL AND THAT I UNDERSTAND THE ABOVE STATEMENTS.

Applicant Signature

Date

Please complete and mail, fax, or email a copy of this application to:

Alaska Earth Sciences
Attn: Human Resources
11401 Olive Ln. Anchorage, AK 99515
Phone (907) 522-4664
Fax (907) 349-3557
Email: info@alaskaearthsciences.com ATTN: Human Resources